

DK GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS), NELLORE
Action Taken Report 2019-20
(Based on the resolutions passed in the Academic Council meeting Dt: 30-06-2018)

- 1. Implementation of Autonomous Status for the third year UG Courses.**
 - The Autonomous status is implemented for the for all the three year UG courses.
- 2. Approval of Proposals of the concerned Board of Studies.**
 - Implemented the approved syllabi of different Boards of Studies for the Academic Year 2018-2019.
- 3. Introduction of Certificate Courses.**
 - Offered two certificate courses in Tally by the department of Commerce and Fabric Painting, Handy Crafts by the department of Home Science
- 4. Community college courses.**
 - The college could not implement the course as the CCE, the coordinating authority, has not given the instructions to the effect.
- 5. Application and implementation of CBCS as per the norms of the University.**
 - CBCS pattern was applied in core subjects, languages and foundation courses as per the norms of the University and UGC and the college has also offered General Electives and Cluster Electives in the sixth semester as per the APSCH norms.
- 6. Approval of Academic Calendar.**
 - Followed the approved calendar for the academic year 2018-2019
- 7. Approval of project as assessment in Cluster External examination.**
 - Included project as assessment in Cluster External examination with Research methodology and Viva Voce for 30 and 20 marks respectively.
- 8. Approval of Telugu Medium in FC Courses for B.A and B.Sc Telugu medium.**
 - Introduced Telugu as Medium of instruction in FC Courses for B.A and B.Sc Telugu medium students.
- 9. Approval of additional credits for extracurricular activities.**
 - Awarded 1 credit for Sports winners at Inter University, State level; for participation in NCC, NSS, and community service such as in Swatcha Bharat and Kishori Balika Vikasam and for attendance between 80-90%.
- 10. Rules on attendance requirements.**

Implemented minimum attendance requirement in the following way: Condonation fee is collected in the following scales giving benefit to the poor students

- Minimum of Rs 300/- for all scales
- Between 70-75% an amount of Rs 20/- per day of absence.
- Between 60-70% an amount of Rs 30/- per day of absence.
- Between 50-60% an amount of Rs 40/- per day of absence.

11. Conduct of Examinations and weightage of Internal examinations.

The following procedures were implemented in the conduct of examinations:

- Conducted examinations with 70 marks of external and 30 marks of internal for first, second, fifth and sixth semester students.
- Conducted examinations with 60 marks of external and 40 marks of Internal for the third and fourth semester students.
- For internal evaluation the best of two Internal exams was taken for first and third year students.
- For Internal evaluation for the second year students cumulative of two internal exams was taken.
- Fixed 40 percent of minimum pass in Internal and External evaluation.
- Internal evaluation for practicals in odd Semesters and external evaluation for even semesters was adopted.
- Open Book examination on pilot basis was conducted in the departments of zoology and Telugu and 60% of the students gave positive feedback.
- Conducted additional exams for those who were absent to the Internal exams due to ill health or unforeseen situations in the family and for those attended important NCC, NSSS, Sports and Cultural events.
- Conducted Instant examinations for those who have backlogs in semesters 5 and 6 and who have passed in 1,2,3 and 4 semesters as per the guidelines of the VS University.
- Appointed the members of Academic Cell and Senior faculty as internal squad.
- Debarred the students who were identified in involving in malpractice in that paper as per the guidelines of VS University.

12. Computation of Grade.

- Computation of grade has been done per each semester following the SGPA(Semester Grade Point Average) format.

Marks	Letter grade	Performance classification	Class
95-100	O	Outstanding	Distinction
85-94	E	Excellent	
75-84	A	Very good	
60-74	B	Good	First
50-59	C	Average	Second
40-49	D	Pass	Third
<40	F	Fail	Fail

- Computation of grade has been done at the end of sixth semester following CGPA format.

CGPA	Classification
7.5<CGPA<	A Grade
6.0<CGPA<	B Grade
5.0<CGPA<	C Grade
4.0<CGPA<	D Grade
<4.0	Fail

13. Proposal for moderation of with grafting of marks.

- Moderation and grafting of marks was done with transfer of a maximum number of three marks from any donor paper.
- Grafting procedure is limited to two papers.
- Transfer of the marks was allowed from theory to theory or practical to practical papers.
- Grafting was allowed within the parts only (Part A languages, Part B Foundation courses, Part C Core subjects).

14. Approval of Expenditure on BOS & AC meeting and remuneration paid by COE.

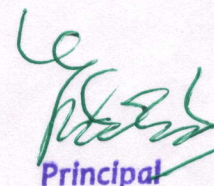
- Expenditure on BOS meets, AC meeting and Remuneration by COE has been paid as per the prescribed and approved Remuneration structure.

15. Approval of College and Library timings.

- Followed the College timings from 10.00 A.M to 5.00 P.M and Library timings from 9.00 A.M to 5.00 P.M with 1.00 P.M to 2.00 P.M Lunch break.

16. Approval of reconstitution of Autonomy Statutory bodies.

Reconstituted the Autonomy Statutory bodies like BOS, AC, FC and COE as per the guidelines of Autonomy issued by the UGC.


Principal

D.K.Govt. College for Women (A)
NELLORE.